

Children's Alley Income Verification Information

Due to our public funding and sliding scale fees, income must be verified by submitting a document like:

1. A copy of the most recent tax return (use "adjusted gross income").
2. Verification of employment, including one month of pay stubs or signed permission form to contact employer (See below).
3. Verification of unemployment.
4. A waiver form to agree to pay the highest rate on the sliding fee scale.
5. Verification of Social Security benefits including SSI and SSDI.
6. Persons on public assistance can submit an income verification waiver form giving the YWCA permission to contact the public service agency to verify income. This includes persons receiving assistance from the Department of Social Services, TANF, Food Stamps, Public Housing or Section 8. Also, persons referred to the YWCA by, EFFA, or Family Resource Schools can submit a waiver form.

Are your child's visits being reimbursed by: CCCAP _____ Other _____
Notice of approved eligibility must be received before we can schedule your child.

Anyone claiming \$0 income is required to resubmit information 45 days after first visit or when financial situation changes, whichever comes first.

Name: _____ **Child's Name** _____

CHOOSE ONE OF THE FOLLOWING:

Attached is a copy of the most recent tax return

Attached is a copy of my employment pay stub(s):

Dates (one month) _____ Amount: _____

I give permission to contact employer

Employer Name and Phone _____

Income amount to verify _____

Unemployed: At this time, I am unemployed and/or my situation is such that I am receiving no income. I understand that I will need to provide income verification when my circumstances change and will need to reapply 45 days from my child's first visit.

Signature _____ Date _____

Waiver to pay the highest rate: I, _____, agree to pay the highest rate on the YWCA Children's Alley sliding fee scale rather than disclose my income.

Signature _____ Date _____

Social Security benefits: including SSI and SSDI

I am on another form of public assistance that can vouch for my income:

I, _____, give permission to the YWCA Children's Alley to
(please print name)
contact the following specified agency/employer for the purpose of verifying my income.

Name of agency/employer: _____

Phone: _____

Contact person: _____

Signature: _____ Date: _____